

## Information sheet

### Results and products of the Leonardo da Vinci innovation project „QualiProSH II - Qualification profile "Second Hand" based on work process standards“

Within the project "QualiProSH II" were developed under the direction of the Institute Technology and Education of the University of Bremen (Germany) in cooperation with partners from six European countries

- Qualifizierungsgesellschaft – und Arbeitsförderungsgesellschaft Dresden mbH (Germany)
- RepaNet – ReparaturNetzwerk Österreich (Austria)
- RESSOURCES (Belgium)
- Technology Transfer Office – Sofia University St. Kliment Ohridski (Bulgaria)
- Kaarina Työttömät ry (Finland)
- Technical school center Nova Gorica (Slovenia)

different products with a focus on the practical use of qualification in the European second hand sector. The products based on the results of a previous project and on a qualification profile for the second hand sector that was developed on the basis of work-process related standards before. It is a total package that consists of an instrument to identify the need of qualification, sector-specific qualification modules and work-process based quality standards for defining the framework of the qualification as well as an instrument for evaluating the quality of the qualifications.

The products - described on the following page - were tested in three test phases with the beneficiaries (qualifiers, second hand companies and employees of the sector), adapted to country-specific conditions, evaluated, optimized and implemented. The target group of the project besides the above mentioned groups which were included in the test phases were experts from sector associations and networks, scientists for vocational education and training (VET) and public employment services.

Detailed information about the project and its partners (contact data) can be found under [www.QualiproSH.eu](http://www.QualiproSH.eu) as well as under the data base [www.adam-europe.eu/adam/project/view.htm?prj=5292&projLang=de](http://www.adam-europe.eu/adam/project/view.htm?prj=5292&projLang=de). Furthermore all products are available on these websides as download or they can be obtained directly by the partners.

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## Product description:

### »Work-process based quality standards for sector-specific qualifications«

Language: DE/EN/NL/BG/SI/FI

Summarisation of work-process-related quality standards that are needed for the implementation of the tested and transferred qualification modules. The quality factors for the qualification are divided into input, process and output factors and describe the framework for the implementation of a sector-specific qualification.

### »Instrument to identify the need of qualification«

Language: DE/EN/NL/BG/SI/FI/FR

The instrument is used to identify and evaluate the need of qualification of employees in the second hand sector. It includes a guideline including nine questionnaires (work focuses and work areas) and an analysis tool for analysing and evaluating the results.

### »Instrument to evaluate the quality of qualifications«

Language: DE/EN/NL/BG/SI/FI/FR

The instrument is used to evaluate the quality of qualification measures by the stakeholders. It based on the quality standards that were developed in the project. The instrument includes a guideline, evaluation questionnaires, as well as an analysis tool for analysing and evaluating the results.

### »Selected sector-specific qualification modules«

Language: EN (Depending on the country-specific testing: DE/BG/SI/FI/FR)

In total six selected sector-specific qualification modules with the following topics have been tested and developed: Administration-/ business processes, Acquisition of goods and customers, Organisation of goods receipt, Purchase and receipt of goods, Cleaning and repairing textiles and sale. For each module were developed teaching and learning materials and a didactical concept. The didactical preparation includes an overview of the teaching and learning content and units, the learning objectives and used the teaching and learning methods and materials. It provides information on the overall flow of the individual qualifications as well as detailed schedules (daily planning) to implement this. All modules inclusive all materials are available for transfer in English and can be downloaded at the above mentioned websites.

According to the different testing phases the necessary materials for the modules for the different countries are also partly available in the local language and can be requested from the partners (see table). For the German speaking countries the necessary materials of all six modules are available in German and can be ordered by the above mentioned contacts.

Module	Country	Country	Country
Cleaning and repairing textiles	Germany	Belgium	Bulgaria
Organisation of goods receipt	Bulgaria	Finland	Belgium
Administration-/ business processes	Slovenia	Germany	Austria
Sale	Finland	Bulgaria	Germany/Austria
Acquisition of goods / customers	Austria	Slovenia	Finland
Purchase and receipt of goods	Belgium	Austria	Slovenia

### »Guideline with proposals for network development for a sustainable use of the products«

Language: EN (länderspezifische Vorschläge: DE/BG/SI/FI/FR)

The guideline provides information on the actual distribution of the products on a national and transnational basis and includes proposals for the sustainable implementation of a sector-specific qualification on a national level for each individual partner country.